



LOYOLA COLLEGE (AUTONOMOUS) CHENNAI – 600 034

B.Com. DEGREE EXAMINATION – CORPORATE SECRETARYSHIP

FIFTH SEMESTER – APRIL 2025

UBC 5504 – COMPANY LAW AND SECRETARIAL PRACTICE - II



Date: 06-05-2025

Dept. No.

Max. : 100 Marks

Time: 01:00 PM - 04:00 PM

SECTION A - K1 (CO1)

	Answer ALL the Questions	(10 x 1 = 10)
1. Definitions.		
a)	Director.	
b)	Company Secretary.	
c)	Dividend.	
d)	Winding up.	
e)	Memorandum of Association.	
2. Fill in the blanks		
a)	Every Public company must have at least ----- directors.	
b)	----- must serve the best interest of the shareholders.	
c)	Dividends to be paid only out of -----.	
d)	An application to the court for the winding up of a company is made by a -----.	
e)	Table A contains the model form of ----- for management of a company limited by shares.	

SECTION A - K2 (CO1)

	Answer ALL the Questions	(10 x 1 = 10)
3. Match the following.		
a)	Director - Internal Management rules.	
b)	General Meeting - Contribute to winding up.	
c)	Dividends - Administrator.	
d)	Contributory - Divisible profit.	
e)	Articles of Association - Meeting of a shareholders.	
4. True or False.		
a)	The term of office of a Managing director cannot exceed 5 years a a time.	
b)	The Secretary of a company has unrestricted power.	
c)	Payment of dividend in proportion to paid up capital.	
d)	A company has to submit a statement of affairs to the official liquidation with 21 days.	
e)	Minutes should be brief, factual and free from ambiguity.	

SECTION B - K3 (CO2)**Answer any TWO of the following in 100 words each.****(2 x 10 = 20)**

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| 5. | Examine the appointment of directors. |
| 6. | Elucidate the different kinds of meetings. |
| 7. | Explain the Investor Education and Protection Fund. Identify the utilisation of the fund. |
| 8. | Articulate the General powers of Tribunal in case of winding up by Tribunal. |

SECTION C – K4 (CO3)**Answer any TWO of the following in 100 words each.****(2 x 10 = 20)**

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| 9. | Explain the provisions relating to vacation of office of Directors. |
| 10. | Distinguish between Interim Dividend and Final Dividend. Also explain the rules regarding payment of dividend. |
| 11. | Appraise the procedure of striking off the name of a company by the ROC. |
| 12. | Examine the rules for drafting. |

SECTION D – K5 (CO4)**Answer any ONE of the following in 250 words****(1 x 20 = 20)**

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| 13. | Elaborate the powers and duties of directors. |
| 14. | Explain the duties of Secretary in connection with Annual General Meeting. |

SECTION E – K6 (CO5)**Answer any ONE of the following in 250 words****(1 x 20 = 20)**

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|-----|---|
| 15. | Elucidate the duties of Company Secretary in respect of Dividend. |
| 16. | Explain the powers and duties of Company Liquidator. |
